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## *Functions and Conferences at The Terrace Hotel*

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At The Terrace Hotel we can cater for all your function needs. Our purpose built and designed function suite offers you a luxurious room with private bar, a perfect space for corporate events. Seating up to 170 guests banquet style, with state of the art lighting, sound and audio. The suite is tastefully decorated, yet subtle enough to tailor the room to your individual taste. Contact a member of our function team to day for more details.



Our Courtyard room has Wi-Fi enabled broadband, microphone, multimedia projector, and DVD player with surround sound, all projected onto our large screen. Our team are always on hand to ensure your event runs smoothly. Comfortably seating up to 120 people theatre style, our Courtyard Suite can also cater for smaller functions. With a wide range function refreshments and dining options available we can ensure your delegates are catered for.

Meanwhile our Boardroom is perfect for small - private meetings or interviews. Seating up to 10 with Wi-Fi, plasma display and tea coffee facilities. We have availability for ½ day and full day rates.

Photocopying and printing services are available at reception should they be required.

With 16 ensuite bedrooms, we have overnight packages to suit your accommodation needs. We have a range of catering options to complement your event from breakfasts or refreshments through to buffets and four course dinners. Our team are on hand to advise of any dietary requirements.

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*Room rates and facilities*

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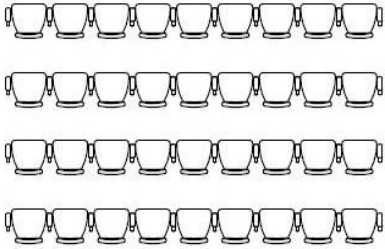
	Boardroom	Courtyard	Function room
Room rates ½ day Up to 4 hours	£60	£150	£200
Full day Up to 8 hours	£80	£250	£350
Projector		✓	✓
Large screen	✓	✓	✓
Microphone		✓	✓
Flip chart	✓	✓	✓
lectern		✓	✓
Paper & pens	✓	✓	✓
Internet access	✓	✓	✓
Theatre		150	180
Classroom		40	60
Boardroom	10	40	50
U shape		40	50
Cabaret		40	60
Banquet		100	170

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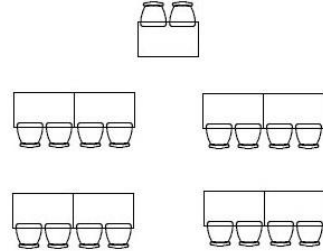
Room layouts

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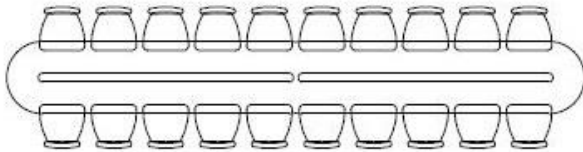
**Theatre**



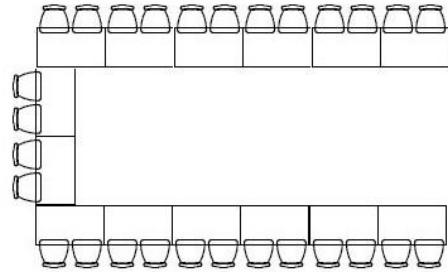
**Classroom**



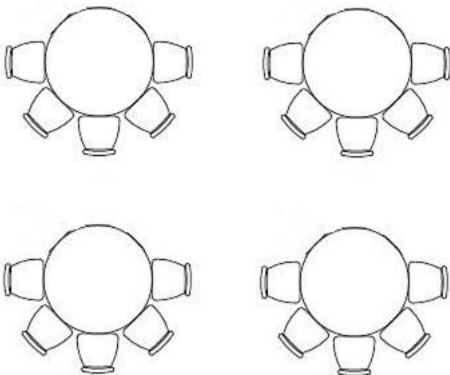
**Boardroom**



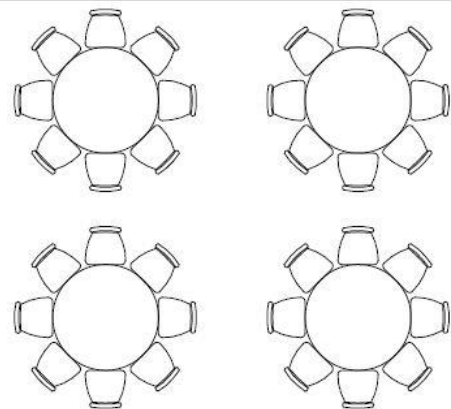
**U Shape**



**Cabaret**



**Banquet**



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*Conference Food & Beverage Price List*

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### **Refreshments**

Biscuits, Tea & Coffee	£2.95
Bottled Sparkling or Still Water	£2.10
Scones, Tea & Coffee	£3.95
Fruit Juices	£1.90
Herbal Teas	£2.00
Tray bakes, Tea & Coffee	£3.95
Tea & Coffee	£2.20

## Breakfast

<b>Full Breakfast Buffet</b>	£10.95
Sausage, Bacon, Soda Bread, Potato Bread, Tomato Mushrooms, Scrambled Egg Toast, Fruit Juice Tea & Coffee	
<b>Continental Breakfast</b>	
Cereals, Fruit Salad, Croissants, Scones, Fruit Juice, Tea & Coffee	£8.95
Scones, Preserves, Fresh Cream & Fruit with Tea & Coffee	£3.50
Toast, Pancakes, Wheaten, Preserves with Tea & Coffee	£3.95
Breakfast Roll with Bacon, Tea & Coffee	£5.45
Breakfast Roll with Sausages & Bacon, Tea & Coffee	£5.95
Breakfast Roll with Sausages, Bacon & Egg, Tea & Coffee	£6.45
Croissants, Tea & Coffee	£4.95

## Light Lunch

Soup & Bread Roll, Tea & Coffee	£4.95
Sandwiches, Tea & Coffee	£5.95
Biscuits, Sandwiches, Tea & Coffee	£6.45
Soup & Sandwiches, Tea & Coffee	£6.95
Irish stew, Tea & Coffee	£7.45

## Finger Buffet

- Homemade Chicken Goujons
- Cocktail Sausages
- Sausage Rolls
- Salt & Chilli Chicken Skewers\*
- Beer Battered Fish Goujons
- Cajun Chicken Wings\*
- Mini Vegetable Spring Rolls
- Chips\*
- Garlic Baby Potatoes\*
- Hand Cut Sandwiches- Selection of all fillings below  
*Chicken Salad, Ham, Cheese & Onion Egg & Spring Onion, Beef & Mustard, Tuna & Red Onion*
- Vol Au Vents - Choose 2 Fillings  
*Chicken Curry, Beef Stroganoff, Chicken & Leek, Cajun Vegetable, BBQ Pulled Pork*

3 Choice £6.95 per person

4 Choice £7.95 per person

5 Choice £8.95 per person

*(Includes Complimentary Tea & Coffee)*

## Fork Buffet (Available for parties over 30 people)

### Chinese Chicken Curry

- Beef Stroganoff\*
- Peppered Chicken\*
- Chicken, Bacon & Leek
- Hot & Sour Pork\*
- Thai Chicken Curry
- Lasagne

### Vegetarian Options

- Chinese Vegetable Curry
- Mushroom Stroganoff\*
- Hot & Sour Vegetables\*

1 Choice £11.95 per Person

2 Choice £13.45 per Person

*(Includes Rice, Baby Boiled Potatoes, Tossed Salad & Complimentary Tea & Coffee)*

## Set Menu

### Starters

\*Chef's Soup of the Day

*With Homemade Bread*

\*Caesar Salad

*Cos Lettuce, Bacon Lardons, Parmesan  
Garlic Croutons & Caesar Dressing*

\*Prawn & Avocado Salad

*Cos Lettuce, Oven Dried Tomatoes  
Chilli & Lime Dressing*

### Main Courses

Turkey, Ham & Stuffing

*Creamed & Roast Potatoes, Vegetables  
Cocktail Sausages & Gravy*

\*6 Hour Braised Daube of Beef

*Creamed & Roast Potatoes, Vegetables  
Homemade Yorkshire Pudding & Pepper Sauce*

Supreme of Chicken

*Leek & white wine sauce  
Crispy Smoked Bacon  
Creamed & Roast Potatoes & Vegetables*

\*Keenan's Pale Smoked Haddock

*Salmoriglio Dressing, Wilted Spinach  
Creamed & Roast Potatoes*

\*Salt & Chilli Potato Skins

*Stir-Fried Vegetables & Tossed Salad*

### Desserts

Trio of Desserts

### Tea & Coffee

\* Can be ordered gluten free. Please advise your server of any allergies or intolerances

**4 Course set menu £18.95**

**3 Course set menu £14.95** (Starter & main course or starter & dessert with tea & coffee)

**2 Course set menu £10.95** (Main course, tea & coffee)



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## *Terms and Conditions*

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For functions at The Terrace Hotel the following contract terms will apply. If you have any questions or need additional information your hotel contact will be delighted to help.

### ***How do I confirm a booking?***

- To confirm your booking we require a 25% non-refundable deposit.
- On receipt of booking deposit, your event will be confirmed in writing.
- Menus must be confirmed 2 weeks prior to your function. When your function is within 2 weeks of your enquiry, we will require confirmation of menu on the day of booking.
- Final numbers must be confirmed 72 hours prior to the date of the function and this will be the minimum number charged.
- Full payment is required 28 days prior to date of function.

### ***Can I bring my own food or drink?***

- No food (with exception to celebration cakes) or drink can be brought onto the premises without approval of the management. If guests bring their own drinks onto the premises without permission, drinks will be confiscated and a corkage charge will be payable by the organiser on departure.
- All perishable food that has been displayed will be removed by hotel personnel after an event.
- The hotel reserves the right to charge you for any breakages or malicious damage to hotel property. The hotel will also charge you for additional cleaning or repairs required following a guest accident.

### ***Under 18's and children***

- Under no circumstances will any alcohol be sold to any under 18's and we may need to ask for proof of identification if necessary.
- The Terrace Hotel holds a Children's Certificate that allows a young person (under 18's) accompanied by an adult to be in the bar area (but not at the bar) in premises up to 9.00 pm.
- A children's certificate allows a young person to stay on the premises until 9.30 pm to consume a meal purchased before 9.00 pm.

### ***Decorations***

- Guests shall not affix any materials to the walls or ceilings of the hotel by the use of nails, screws, pins or any adhesives. Confetti is not allowed in the hotel without prior permission from hotel management.

### ***Pricing***

- Please note that all menu prices are subject to change due to unforeseen commodity price inflation on food or beverage. All confirmed bookings will be notified if such increases apply.

The hotel reserves the right to cancel any booking that it deems will adversely affect the reputation, standing in the community or the safety of staff and other guests of the hotel prior to or during event.

The hotel shall not be liable for any breach of this contract caused by any event or matter beyond its control including labour disputes, fire, electrical / gas failure, riot, floods or terrorism and including any other matter, in the opinion of the hotel proving impossible the performance of the contract but not being limited to matters listed here.

